





# Bio-Sheet B

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TYPE OR COMPUTER-GENERATE IN ENGLISH ONLY USING BLACK INK

14. Describe your current job responsibilities:

15. Previous positions held (begin with most recent):

Name & address of employer	Job Title	Dates of Employment	
		From (in years)	To

16. Please indicate your computer proficiency and level of skill in word processing, spreadsheets, electronic mail, etc. Please be specific.

17. Please indicate countries outside your own, including the United States, in which you have lived, travelled, or studied. Please list dates (months/years) and reasons for each visit. Please attach an additional sheet if necessary.

Country visited	Reason for visit (e.g. study, work, tourism, conference)	Dates of Visit	
		From (mo./yr.)	To (mo./yr.)

18. Persons to be notified in case of emergency:

**In home country:**

Name/address

**In the United States**

Name/address

Telephone:

Relationship:

Telephone:

Relationship:

I certify that all information given in this application is complete and accurate to the best of my knowledge. I acknowledge that I have completely read and understood the *Information and Application Instructions* and I agree to comply with all regulations described there. I also agree to return to my home country upon the expiration of my program in the United States of America.

Date

Signature of Applicant (You must sign here in ink.)



# Program Plan

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TYPE OR COMPUTER-GENERATE IN ENGLISH ONLY USING BLACK INK

Name of Applicant

Country

- 19.** (1) Please describe your major area of interest and explain how this area addresses the specific development needs of your country.
- (2) Describe the type of Humphrey program you would like to undertake in order to meet these challenges. Indicate the kinds of academic course work, internship experiences, and/or professional training experiences you would like to undertake.
- (3) Describe how these plans relate to your professional goals and how the acquisition of new knowledge and skills will assist you in meeting the development goals of your country.
- (Please attach additional sheet if necessary.)



# Personal Statements A

# 4

TYPE OR COMPUTER-GENERATE IN ENGLISH ONLY USING BLACK INK

Name of Applicant

Country

Write a paragraph answering each of the following three questions. Please use only the space provided.

**20.** Please describe how you have demonstrated a strong commitment to public service in your professional/personal life.  
(i.e. professional responsibilities, community or civic involvement, etc...)

**21.** Please state your career goals for the next five years and indicate how the training received under the Humphrey Program will contribute to your managerial skills, leadership ability, and commitment to public service.



# Personal Statements B

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TYPE OR COMPUTER-GENERATE IN ENGLISH ONLY USING BLACK INK

Name of applicant

Country

22. Describe a situation/problem (personal or professional) that required innovation and creativity on your part to solve. What did you do? What was the outcome?

# Personal Information

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TYPE OR COMPUTER-GENERATE IN ENGLISH ONLY USING BLACK INK

## I. PERSONAL FINANCIAL INFORMATION *(Indicate all funds in your local currency.)*

1. Your annual salary \_\_\_\_\_  
Income per year  
from other sources \_\_\_\_\_

2. Will your salary be continued during your stay in the U.S.?  
(If yes, what percentage?)  
☐ Yes ☐ No

Attach a photograph taken within the past year. Make sure your full name is written on the back of it.

## II. DEPENDENTS: The Hubert H. Humphrey Fellowship Program does not provide allowances for dependents. If your dependents accompany you, you will be responsible for providing all travel, adequate medical insurance, and support for them. **English/Orientation Centers cannot accommodate dependents.**

Dependents may not arrive until you are settled in your academic program and have found housing (at least 30 days after your arrival at academic placement).

1. Marital Status ☐ Married ☐ Widowed  
☐ Single ☐ Divorced

2. List the relationships and ages of any persons who will require financial assistance from you during your academic year in the U.S.

3. Will any dependents accompany you to the U.S.? ☐ Yes ☐ No  
(If yes, give name(s), relationship(s), date(s) of birth, and state how you intend to provide for them during your year of study in the U.S.)

## III. ACADEMIC PROGRAM

1. You should not apply for admission by direct application or correspondence with a U.S. university. If, however, you have previously been in contact with U.S. academic institutions concerning graduate study or in your professional context, please give the names of these universities and the persons contacted.

2. If required, will you be able to arrive for English language training in June or July? ☐ Yes ☐ No

3. Will you be able to obtain a leave of absence from your current position for a period of 11 months, or up to 14 months if you require English training? ☐ Yes ☐ No

4. When will you take the Test of English as a Foreign language (TOEFL)?

\_\_\_\_\_  
(If you have not scheduled this test before Nov. 15, 2001, you must notify the Binational Educational Commission or U.S. Embassy in your home country **immediately.**)

## IMPORTANT

1. An official TOEFL score (no more than two years old) is required for all countries except the English-speaking Caribbean.
2. You must indicate that you want your TOEFL score reports sent to: Institute of International Education (Hubert Humphrey Fellowship Program) Code Number 9616. You must be sure to indicate this code (9616) on the registration forms or on the answer sheets provided at the time you take the examination.
2. As soon as you receive your TOEFL score, report it to the Binational Educational Commission or U.S. Embassy, who will transmit it to IIE.
4. Please sign below as authorization for IIE to receive your TOEFL score.  
I hereby authorize the Institute of International Education to receive my TOEFL score report.

Date

Signature of Applicant (in INK):